**A logo with a magnifying glass and a light bulb

Description automatically generated**

**OFFICE OF RESEARCH, INNOVATION**

**& CoMMERCIALIZATION**

**Conference Funding Form**

|  |  |
| --- | --- |
| **I. Event Details** | |
| **Name of the Department** |  |
| **Title of Event** |  |
| **Venue** |  |
| **Dates** |  |
| **Time** |  |
| **Scope of the Event** |  |
| **Expected outcomes of the Event** |  |
| **Detail of previous Conferences Organized by the relevant Department (if any)** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **II. Coordinator/Focal Person** | | | | |
| **Name** | **Designation** | **University & Department** | **Mobile No.** | **Contact no. (office)** |
|  |  |  |  |  |
| **E-mail address** |  | | | |

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| **III. Details of National & Foreign Speakers (If Any)** |
| **Number of Invited Speakers: \_\_\_\_\_\_\_\_\_\_\_** |

|  |  |  |
| --- | --- | --- |
| **IV. Funding Details and Sponsorship from other Sources for the Event** | | |
| **Sr#** | **Subject** | **Amount (Rs.)** |
| 1 | Requested Amount from ORIC |  |
| 2 | Total Estimated cost of the Event |  |
| 3 | Financial Assistance from other sponsors. |  |
| 4 | Expected Income from Registration  (if applicable) |  |

|  |  |
| --- | --- |
| **V. Financial Assistance from Other Sponsors** | |
| **Name of the Sponsor** | **Amount (Rs.)** |
|  |  |
|  |  |
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| **VI. Justification of amount requested** |
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| --- | --- |
| **VII. Conference Website Link** | |
|  |  |

Tax deductions must be applied on **all payments** as per the Govt. rules

(**Note: The ORIC funding is limited to Rs. 300,000/- for holding Conference.)**

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**Signature & Stamp of the Focal person**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the Chairperson of the Department**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Endorsement from the Dean**