



# Forman Christian College

(A Chartered University)

## Official Certificate Request Form

Estd 1864

**Student Name:** \_\_\_\_\_ **University Roll No:** \_\_\_\_\_

**Father's Name:** \_\_\_\_\_ **Degree Program:** \_\_\_\_\_

- Character Certificate (Attach a copy of university ID card and proof from institution or organization demanding this certificate)
- Bonafide Certificate (Attach a copy of university ID card)
- Official Transcript (Paid Challan Slip of **(Rs. 2000)** with current university ID card)
- Medium of instruction Certificate (Attach a copy of university ID card)
- Equivalence Certificate (Attach a copy of university ID card and proof from institution or organization demanding this certificate)
- No Objection Certificate (For Exchange Program, attach a copy of university ID card and a Letter from Foreign University demanding this certificate)
- For Oversees requests, email at [academicoffice@fccollege.edu.pk](mailto:academicoffice@fccollege.edu.pk)

**Note:** Along with above requirements, alumni must bring original and copy of degree, CNIC and paid Challan slip of **Rs. 1200** for each certificate. You need to pay the amount on **Academic Services Challan**. Available in (Academic Service Office). Kindly collect your certificate/transcript within 1 month to avoid inconvenience.

**Request Date:** \_\_\_\_\_ **Documents Collection Date:** \_\_\_\_\_

**Application with any hold on empower will not be processed.** (To be filled in by the Academic Services Office)

(Request are processed within 3 working days)

Office Copy



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