



Forman Journal of Social Sciences- Policy Report

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ABOUT FCCU AND FJSS

Note on FCCU

FCCU was founded in 1864 with a vision to impart quality education to the people of this region and to contribute to their academic, economic, and social development. From the premises of a small college, FCCU has grown into an academically robust university that offers a wide range of opportunities to its students to grow and reach their full potential. FCCU welcomes students from all backgrounds and all regions of Pakistan and abroad to a University where they live, grow and learn, meet some of the greatest thinkers in their chosen disciplines and make lifelong friendships- a place they can truly call home.

More information about FCCU, including message from Rector, Goals, Mission, Vision, Accreditation, International linkages, and Commitments can be found on the official website: <https://www.fccollege.edu.pk/about/>

Note from Patron

Welcome to the Forman Journal for Social Sciences. This journal was birthed out of the deep commitment of Forman Christian College (A Chartered University) to the liberal arts conversation between disciplines. While disciplinary journals have their important place in the academy, an interdisciplinary journal contributes to the grand conversation about truth. Truth, of course, is not restricted to socially constructed discipline silos that are cognitively convenient. This journal is designed to facilitate the promotion of knowledge across boundaries and so is poised to move an expansive dialog about the human condition forward in important ways. As a social science journal, FJSS finds itself as part of the global community committed to probing the human condition along a spectrum of perspectives from individualistic to communal. The social sciences share a set of common commitments that are explored in these pages: truth, ethical integrity, empiricism, and compassion. I welcome you to participate in this conversation through your readership and through contributing to the high-quality scholarship of this publication.

Douglas E. Trimble, PhD (Social Psychology from Temple University, Philadelphia, PA, USA)

Note from Editor in Chief

As Editor-in-Chief, I am pleased and indeed privileged to welcome you to our new journal, Forman Journal of Social Sciences (FJSS) and to introduce you to some of its salient features, though its website will describe a host of features at great length.

The FJSS is being published by the Faculty of Social Sciences of the Forman Christian College (A Chartered University), one of the oldest colleges in Lahore/ Pakistan, founded by Dr Charles W. Forman in 1864, as Mission College, to begin with.

In 1894, after Dr Forman's death, the College was renamed 'Forman Christian College' in his honor and fond memory. The College moved to its present location in 1940 with a couple of social science subjects being taught already. It received the University Charter in 2003, to pursue both undergraduate and graduate degree programs, leading to PhD degree.

Soon after, the Faculty of Social Sciences was established which, presently, comprises six departments of Economics, Geography, History, Political Science, Psychology, and Sociology. Forman Christian College University (FCCU) is the first and, so far, the only liberal arts university in the country. It is also a member of the Global Liberal Arts Alliance.

The FJSS will be a double-blind, peer-reviewed, and open-access journal and will cover various disciplines of social sciences and their related fields of interest including Anthropology, Archaeology, Demography and Population Studies, Economics, Geography, Gender Studies, History, International Relations, Political Science, Psychology, Public Policy, and Sociology. The FJSS will be a bi-annual journal, published in June and December, and will carry Articles, Review Articles, and Book Reviews. It will follow the APA Style for citations and will be indexed in all major indexing databases of research. There will be no fee for submission or publication. The FJSS will be published in English and will be international in its scope, both in terms of contributions and the editorial composition. It will follow COPE (Committee on Publication Ethics) to ensure the ethical integrity of the contributions for publication.

Its International Advisory Board comprises a distinguished group of scholars, authors, and indeed leaders of their disciplines. It includes Prof. Matthew Cook (presently President of the American Institute of Pakistan Studies), Prof. Roger D. Long, Prof. Ian Talbot, Prof. Iftikhar H. Malik, Prof. Jonathan Mark Kenoyer, and Dr Ghazala Rehman.

The FJSS will not only strengthen the research capacity of social scientists in the Faculty of Social Sciences at FCCU but, hopefully, will also help boost institutional growth of social sciences in the country, indeed social sciences in general. Its interdisciplinary nature may help social scientists even find that their research overlaps with, even compliments, research conducted in another discipline. This may not only promote interdisciplinary research but also, in the process, international cooperation in academia and the academic world. If so, the journal will have served its purpose well.

Before I conclude, however, I would like to thank our Patron, Dr Douglas Trimble, for his encouragement and support, Managing Editor, Dr Muhammad Younis and Editor, Dr Sara Rizvi Jafree, for all their devotion, hard work, persistence, abilities, and skills for making it possible for us to prepare and launch this journal. The journal will be launched in December 2021. I really look forward to it with much anticipation and hope!

God bless.

Dr Sikandar Hayat

Distinguished Professor of History and Public Policy and Dean, Faculty of Social Sciences

Call for Submissions

The Forman Journal of Social Sciences (FJSS) is an open access, double-blind peer-reviewed and refereed international journal published by the Forman Christian College (A Chartered University), Lahore, Pakistan. FCCU is an independent liberal arts university located in Lahore, Pakistan, and founded in 1864.

The main objective of FJSS is to provide an intellectual platform for local and international scholars to promote original and valuable scholarship in the Social Sciences, including but not limited to subject areas of: Anthropology, Archaeology, Demography and Population Studies, Economics, Geography, Gender Studies, History, International Relations, Political Science, Psychology, Public Policy, and Sociology.

All publications of FJSS will be made available online and published twice a year (June and December). There are no submission or publication fees. Previous issues of FJSS are online and can be found on the website. FJSS welcomes original articles, review articles, and book reviews and is accepting submissions on a rolling basis through the year. However, authors interested in

publishing for June issue are encouraged to submit before 28 February and those interested in publishing in December issue are encouraged to submit before 31 August.

FJSS uses Open Journal System (OJS) for online submissions. Authors are requested to register on the following OJS link and submit their manuscript after following journal instructions for submissions: <http://58.27.197.147/index.php/fjoss>

For more information, about FJSS and author submission details please visit the FJSS website: <https://www.fccollege.edu.pk/forman-journal-of-social-sciences/#1621839564753-315c54d9-ba90>

the FJSS website: <https://www.fccollege.edu.pk/forman-journal-of-social-sciences/#1621839564753-315c54d9-ba90>

In case of any questions or concerns you may email the Editor, Dr. Sara Rizvi Jafree, on: editorfjss@fccollege.edu.pk

Relevant contact information

Contact information of Editorial Office

E-Building, Room 123; Ferozpur Road, Lahore 54600 Pakistan

Email: editorfjss@fccollege.edu.pk

About Journal

The Forman Journal of Social Sciences (FJSS) will be owned and published by Forman Christian College (A Chartered University) a registered entity, after requisite approval from the governing body. FCCU is an independent liberal arts university located in Lahore, Pakistan, and founded in 1864. As an official journal of FCCU, the Forman Journal of Social Sciences will publish multi-disciplinary scholarly work related to the social sciences. This will be a double-blind peer-reviewed and open-access journal, strictly following COPE's (Committee on Publication Ethics) policies. The following nature of contributions will be solicited:

- Articles
- Review Articles
- Book Reviews

FJSS will be bi-annual (June and December), with a minimum of six articles per issue. No fee will be required from submitting authors for submission or publication.

Aims and Scope

The Forman Journal of Social Sciences will be a high quality academic journal devoted to disseminating research from the social sciences. The purpose will be to publish significant and valuable contributions for an informed audience including scholars, students and policy-makers. Publications will focus on research that advances knowledge and activates further research and publications.

The journal will aim to attract submissions both locally and internationally in order to reflect the academic and intellectual diversity of the social sciences, including but not limited to the main social science disciplines and fields of: Anthropology, Archaeology, Demography and Population Studies, Economics, Geography, Gender Studies, History, International Relations, Political Science, Psychology, Public Policy, and Sociology. Only unpublished material will be considered.

Indexing

The Forman Journal of Social Sciences will be recognized and indexed through:

- Web of Science
- Scopus
- Directory of Open Access Journals (DOAJ)
- Crossref
- Google Scholar

Current Issue and Archives

All issues of the FJSS will be uploaded online and available to read free of cost. All past issues will be maintained on the FJSS site.

SUBMISSION PROCESS

Author Information and Instructions

Author submission requirements

The Forman Journal of Social Sciences welcomes submissions in all Social Science disciplines. The following guidelines are obligatory for all authors. Only manuscripts of good quality that are consistent with the aims and scope of FJSS will be accepted for review.

Before submission please ensure the following:

- You are submitting your original work
- The submission is not under consideration elsewhere
- This work has not been published elsewhere

Only original articles will be accepted and electronic submissions are mandatory.

Authors will be required to submit the following files in editable Microsoft Word files for processing in production:

1. **A Title Page**- This file must contain:

- Full title (with minimum words that represent your study argument and design)
- Authors' information (list the full names, institutional affiliation & designation, and email addresses for all authors)
- Indication of the Corresponding author
- Authors' contributions
- Acknowledgements section

2. **Blinded Manuscript**- The submission must include:

- The Articles must not be longer than 8,000 words, excluding references, tables and figures
- Review Articles should be 2,500-3,000 words
- Book Reviews should be 1,000-1,500 words
- A 250-300 word structured abstract must be included (with: Background, Aim, Methods, Results, Conclusion)
- Three to six Keywords must be included below the Abstract (The keywords will make your article searchable and discoverable)
- All tables and figures must be numbered consecutively and referenced within the text

4. Declarations Letter

This file must include the following information:

- An originality statement
- A conflict of interest statement
- Funding information
- Informed Consent
- Ethics Approval
- Data sharing and availability statement

5. Supplementary material (optional)

This file may include:

- Consent letter
- Questionnaire
- Data-set
- Any other information the author(s) wish to submit

Article Preparation

Authors will be expected to comply with APA style guidelines for the submission of paper, tables, references, and figures. An annotated sample of a professional academic submission following APA guidelines can be found on: <https://apastyle.apa.org/style-grammar-guidelines/paper-format/professional-annotated.pdf>

Some main points include:

- Use Times New Romans Font with a 12 size font
- Double-space the text
- Use 1 inch margins
- Indent new paragraphs by 1/2 an in inch
- Include page numbers and line numbers
- Include any notes as Endnotes in 10 size format

References

APA style referencing must be followed. Guidelines for APA referencing can be found at: <https://apastyle.apa.org/instructional-aids/reference-examples.pdf>

Only articles, clinical trial registration records and abstracts that have been published or are in press, or are available through public e-print/preprint servers, may be cited. Unpublished abstracts, unpublished data and personal communications should not be included in the reference list.

Style and language

For editors and reviewers to accurately assess the work presented in your manuscript author(s) will need to ensure the English language is of sufficient quality to be understood.

If authors need help with writing in English and editing they must consider:

- Asking a colleague who is a native English speaker
- Using a professional language editing service or hiring a Editor

If your manuscript does not meet any of the above criterion or other standards deemed suitable by the Editor your submission will be returned with request for changes.

Publication Fee

There is no fee for submitting or publishing in FJSS.

Double-blind reviewing policy

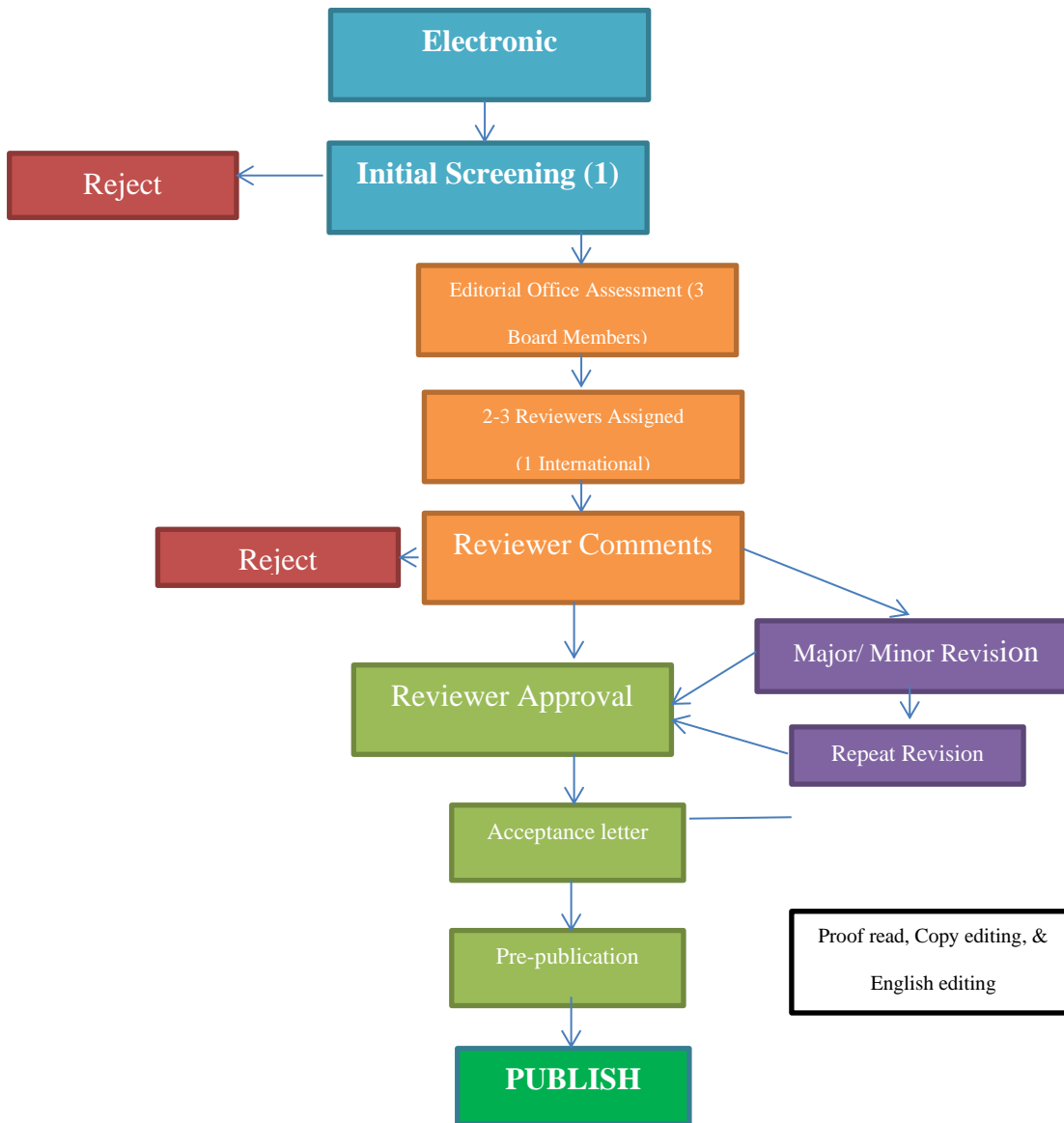
FJSS will follow a double-blind review process, with both reviewers and authors remaining anonymous. The Journal will have an external peer review policy. Between 2-3 reviewers, who are experts in the subject area will be solicited for the external review process; with one reviewer belonging to the international community.

Editorial response

The Editor will respond within 14 working days of receipt with a confirmation of receipt and a tracking number for the submission. Including request for meeting minimum requirements for submission, external review, and request for revision, the final decision will be communicated to authors within 200 working days.

Editorial Workflow

A transparent editorial flow for review and response will be followed by the Forman Journal of Social Sciences as depicted in the figure below. The tentative dates for each step are given below.



Tentative Timeline of Issues

JUNE ISSUE

Call for Papers opens: 1st January

Submission deadline: 28th February

Editorial Office Assessment: From March 1st to March 15th

Reviewers Assigned: March 18th

Reviewers Comments by: April 10th

Revision Process by authors: April 12th to May 15th

Acceptance Letter Issued by: May 25th

Pre-publishing: May 26th to June 14th

Articles Published: 15th June

DECEMBER ISSUE

Call for Papers opens: 1st July

Submission deadline: 28th August

Editorial Office Assessment: From September 1st to September 15th

Reviewers Assigned: September 18th

Reviewers Comments by: October 10th

Revision Process by authors: October 12th to November 15th

Acceptance Letter Issued by: November 25th

Pre-publishing: November 26th to December 14th

Articles Published: 15th December

EDITORIAL BOARD

1. Editorial Team

Patron

Dr. Douglas E. Trimble
Vice Rector for Academic Affairs
Forman Christian College (A Chartered University)

Editor in Chief

Dr. Sikandar Hayat
Distinguished Professor of History and Public Policy and Dean, Faculty of Social Sciences
Forman Christian College (A Chartered University)

Managing Editor

Dr. Muhammad Younis
Associate Professor
Department of Political Science
Forman Christian College (A Chartered University)

Editor

Dr. Sara Rizvi Jafree
Assistant Professor
Department of Sociology
Forman Christian College (A Chartered University)

Contact information of Editorial Office

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Zahoor Elahi Rd, Gulberg III, Lahore, Punjab, Pakistan, PO Box- 54600
Email: sarajafree@fccollege.edu.pk

2. Members of the FCCU Editorial Board

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- Prof. Dr. Ian Talbot

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- Prof. Dr. Iftikhar H. Malik

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Former Dean, Faculty of Arts & Humanities
Former Professor and Chair, Department of History
University of the Punjab

- Prof. Dr. Rashid Ahmad Khan
Former Chair Department of Political Science
University of the Punjab

POLICIES

Ethics

FJSS adheres to all the ethical policies of HEC which have been developed keeping in view the COPE guidelines.

Editor(s) of FJSS will maintain the following ethics:

- The Editorial Board is responsible and committed to establishing and maintaining the quality of the journal
- The Editorial Board has authority to accept or reject any submission keeping in view the publishing policy of the Journal and the quality of the submission
- The Editorial Board will ensure the process of blind peer review of every article
- The Editorial Board will not edit any submitted article which would have any conflict of interest
- The Editorial Board will select articles for publication based on merit and disregard discriminating factors, e.g. gender, race, ethnicity, religious belief, cultural sentiments, political affiliation, seniority and/or institutional association of the author(s)
- The Editor in Chief will be responsible for appointing Members of the Editorial Board and Advisory Board and change them anytime
- The Editor will ensure the Plagiarism Check of every article and strictly follows the HEC Plagiarism Policy
- The Editor will ensure smooth functioning of the journal and conducting the editorial board meeting on regular basis.
- The Editor will try to promptly respond to the author(s) upon submission, and all queries related to submission or the Journal
- The Editor will ensure the confidentiality of the content of manuscript prior to publishing
- The Editor will be responsible for making any corrections, reported by authors or based on evidences at any time, after placing contents online or in hard copies

Submitting Author(s) to FJSS will be required to maintain the following ethics:

- An Author (principal) is a person who has significantly authored the research article
- Someone who has contributed particularly in any design, analysis etc. can be credited as co-author

- The Author(s) would be fully responsible for the originality and authenticity of their submission
- Author contributions to the submission must be declared
- Author(s) are supposed to bind with Journal's policy when submitting an article to FJSS
- It is the Author(s) responsibility to ensure that their submission contains adequate detail and references to the sources of information in order to allow others to reproduce results
- Article once submitted by the author to FJSS will not be submitted to any other journal till the time Corresponding Author is conveyed about rejection.
- If any question arises about the accuracy or validity of the research work during the review process, the Author(s) will be required to provide raw data to the Editor
- The Author(s) must disclose any conflict of interest
- The review process can last between 1-3 months or longer. During this period the Author(s) reserve the right to contact the Editor to ask about status of the review
- In the case of rejection, the Author(s) reserves the right to publish the article elsewhere.
- In case of revisions, the Author(s) must provide an annotated response to reviewers indicating all changes and recommendations made in the revised submission
- In case of dissatisfaction over the decision of rejection, the Author(s) can appeal the decision by contacting the Editor in Chief or Editor

Reviewer(s) for FJSS will maintain the following ethics:

- Reviewers accepting to review a article for FJSS have an ethical responsibility to complete the evaluation professionally and with objectivity, without any personal criticism on the Author(s)
- Reviewer(s) must consider the article as a confidential document
- Reviewer(s) must declare any conflicting interests
- Reviewer(s) must act punctually and submit the review report on time; or inform Editor immediately about any possible delays and the revised timeline
- Reviewer(s) must bring to the Editor's notice if the article is based on any previous research study or if the work is plagiarized

- Reviewer(s) must accept that the final decision about publishing an article will solely rest with the Editor, regardless of the reviewer recommendation

Plagiarism

- FJSS will check plagiarism with the Turnitin software, as recommended by HEC Pakistan.
- All submissions to FJSS must be free of plagiarism. Authors must declare that their work is original at the time of submission.
- Plagiarism includes copying the same content from another source or article including text, figures, tables or illustrations, without giving credit to the original source.
- Reuse of text that is copied from another source must be between quotes and the original source must be cited. However lengthy reuse of text is discouraged.
- If a study's design or the manuscript's structure or language has been inspired by previous works, these works must be explicitly cited.
- Self-Plagiarism or the intentional or unintentional reuse of one's own copyrighted work without citing the original source is also not acceptable.
- Submissions with plagiarism will be rejected directly without any other justification.

Conflict of interests

- Conflict of interest occurs when professional judgment concerning a primary interest (e.g.:- the validity of research) may be influenced by a secondary interest (e.g.:- financial gain).
- FJSS will manage conflicts through the following means:
- Authors will be required to submit a conflict of interest statement. This statement will be included in the final publication.
- All Editors and Reviewers will be asked to disclose conflict of interest. Substitute Editors and Reviewers will be assigned for the manuscript if there is a conflict.
- All articles will be published with a Statement and supporting documents.

Complaints and Misconduct

- FJSS is committed to research and publication integrity. Complaints about misconduct that affects the reliability of submission or published work will be dealt with duly, including allegations about fabrication or plagiarism.

- All complaints will be dealt with following HEC and COPE guidelines. Any type of complaints and grievances of authors can be addressed to the Editor in Chief or Editor. The complaint will first be acknowledged and a definite or interim response will be provided within 2 weeks, depending on the complaint.
- Based on FJSS Editorial Board counsel appropriate actions will be taken, including but not limited to: (i) contacting the submitting author(s) institute; and /or (ii) correction or retraction of the publication.

Copyright Policy

- All research articles published in FJSS will be fully open access.
- Copyrights of all articles published in FJSS are retained by the authors; with first publication rights granted to FJSS.
- The journal/publisher is not responsible for subsequent uses of the work.
- All articles are published under the Creative Commons Attribution (CC BY-SA 4.0) license.
- FJSS follow Sherpa/Romeo's green archiving policy. Both pre-print and post-print or publisher's version/PDF can be archived, without restrictions.
- FJSS employs Portico to digitally preserve its archive.

Source of Funding

- The FJSS is the official publication of Forman Christian College (A Chartered University).
- The Journal is funded by FCCU and there are no Author submission or publication fees.
- The FJSS does not take advertisements or any other sponsorships

Subscription

Currently, FJSS is an online journal only therefore no subscription is required to access and read the published articles. The material on the journals' website is partially or fully accessible/readable without any charges. DOIs allocated mean that the article can be found on academic search engines such as Google Scholar. FJSS reserves the right to change or amend the

subscription policy. We would be happy to answer any concerns regarding any problems in reading the open-access, free-to-read articles of FJSS: editorfjss@fccollege.edu.pk

Corrections and Retraction Policy

Corresponding author should contact the journal's editorial office in case any error is discovered in the published article. The author should provide complete details of the required correction. No charge will be incurred to the author for corrections. Requests for corrections that affect the interpretation or conclusions of a published article will be reviewed by the Editor and Editor-in-Chief.

FJSS reserves the right to retract any published article if it is found to be in conflict with the ethical policy of the journal. In case of retraction of an article the original article is marked as retracted but a PDF version remains available to readers. The journal also reserves the right to remove an article from the journal's online platforms due to the following reasons:

1. The article contains defamatory content.
2. The article infringes upon a third party's intellectual property right, right to privacy, or other legal rights.
3. A court or government order has been issued, or is likely to be issued, requiring the removal of such content
4. Recommendations proposed in the article pose a serious risk to health.

The removal of the article from the journal's website may be temporary or permanent. A statement containing the reason for its removal will be issued online.

Privacy Policy

The journal's privacy policy aligns with the Committee on Public Ethics (COPE) code of conduct. The personal information of the author(s) is protected in line with the intellectual property and copyrights Ordinance 1962. This privacy policy excludes information provided to the FJSS editors and public information. Personal information is only collected for the purposes of communication, collection of feedback and sharing updates regarding the journal. Personal information such as name and email address and any additional publication relevant information is a compulsory

requirement for author(s) submitting their work to the journal however no personal information is required for reading the articles online or downloading them.

FJSS does not share the personal information of its users and retains it as long as it is relevant to our purpose or until you request to remove your information from your database. If any user wants to remove his/her personal information, he/she may contact the editor editorfjss@fccollege.edu.pk. The privacy policy of the journal is reviewed and revised in exceptional circumstances therefore users are advised to check the privacy policy regularly for any updates.

Signed by Head of Institute

Rector